

CONTRACT MODIFICATION AGREEMENT

Date: December 17, 2019

Contract No.: 12-221-0013-KMH – Hosted SaaS for Housing and Residence Life

Modification No.: 14

Issued By: OLD DOMINION UNIVERSITY
Department of Procurement Services
4401 Powhatan Avenue, Suite 111
Norfolk, VA 23529-0308

Contractor: StarRez, Incorporated

This Contract Modification Agreement is entered into pursuant to Section V. "General Terms and Conditions", Paragraph N. "Changes to the Contract" (page 10), as follows:

DESCRIPTION OF MODIFICATION:

WHEREAS, the parties hereto entered into that certain Residential Housing Management Solution ("RHMS") contract #12-221-0013-KMH dated July 2, 2012, whereby Contractor was granted exclusive rights to provide the required services and licensed software products in accordance with the information and requirements contained in that certain Request for Proposal #12-221-0013-KMH;

WHEREAS, to date the Contractor has worked collaboratively with the Client to develop implementation and integration requirements, and as necessary appropriate business and operational processes to ensure the successful hosting and use of Contractor's proposed Residential Housing Management Solution;

WITNESSETH that Contractor and the Client, in consideration of the mutual covenants, promises and agreements herein contained, agree as follows:

1. **Additional/Expanded Modules and Interface:**

- a. PortalX – Appointments Self Selection

2. **Terms and Conditions:**

- a. The terms and conditions of current contract and license agreements shall apply to this modification, unless otherwise stated herein.

3. **Pricing:**

a. PortalX – Appointments Self Selection	\$9,500
b. Services	\$3,250
e. Annual Software Maintenance Fee	\$1,710
GRAND TOTAL	\$14,460

4. **Payment Terms:**

- a. 100% invoiced upon Modification Execution, Net 30 Days.

5. Except for the changes provided herein, all other terms and conditions of the original Agreement remain unchanged and in full force and effect, as originally submitted, negotiated and agreed to between Client and Contractor.

CONTRACTOR:
StarRez, Incorporated

UNIVERSITY:
Old Dominion University

By: 

By: 

Name: Dannie McGarry

Name: Harry Smithson, Jr., CPPO, CUPO, VCCO

Title: Sales Manager

Title: Assistant Director, Procurement Services

Date: 12-17-19

Date: December 17, 2019

Attn: Amanda Martin
Old Dominion University
4603 Elkhorn Ave
Suite 1208
Norfolk, Virginia 23529
United States

RE: ODU - Appointments + Data Work

Dear Amanda,

The following is an Addendum to our current License Agreement and Proposal based on our discussions. The following additional Modules and Services are being added to our Contract together. The terms and conditions of our License Agreement and related Proposal shall apply to this Addendum.

Pricing is based on the following number of beds: **5100**.

Service		
CODE	PRODUCT	TOTAL PRICE
SE-TCO-R	Consulting & Training – Remote (Up to 3 hours for Appointments)	\$750.00
SE-TCO-R	Consulting & Training – Remote (Up to 10 hours for Data Work)	\$2,500.00
Subtotal		\$3,250.00

Maintenance		
CODE	PRODUCT	TOTAL PRICE
MAINTENANCE	Maintenance Fee	\$1,710.00
Subtotal		\$1,710.00

License		
CODE	PRODUCT	TOTAL PRICE
POX-APPOI	PortalX - Appointments Self Selection	\$9,500.00
Subtotal		\$9,500.00

TOTAL NET INVESTMENT =	\$14,460.00
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ADDENDUMS TERMS & CONDITIONS

The terms and conditions of our current License Agreement and related Proposal shall apply to this Addendum, except for the following items that are specific to this Addendum:

1) Expiry Date:

This addendum and all the pricing, terms, and conditions will expire 30 days from November 22, 2019.

2) Licensed Beds:

Current: 5100
After execution of this addendum: 5100

3) Payment Terms:

The Total Net Investment amount of this Addendum, inclusive of additional annual fees if any applicable, is going to be billed and payable as per the following conditions: **100% Invoiced at signature and payable Net-30**

4) Taxes:

Any applicable Taxes will be added to the total Net Investment of this Addendum and payable by the Customer, according to legislation of each State.

5) Services:

If this addendum includes any professional services, please note the terms below:

- i. Portal Services:
All portal work will be performed in your Production Environment only, unless noted otherwise in the scope of work above. Additional charges might apply if portal work must be performed in the Test Environment first.
- ii. Services Due Date:
Any unused portion of the Professional Services contracted in this addendum will expire 6 months after the execution date.
- iii. Services Scheduling:
Services must be requested in advance and will be scheduled based on resources availability. Minimum advance request notice is of 4 weeks but please be advised that during peak seasons, longer lead time might be required. Remote services will be scheduled in sessions not to exceed 2 hours per session.

6) Travel Expenses:

If the addendum includes activities to be performed on-site by StarRez personnel, all related travel expenses (airfare and/or other transportation costs such as taxis or car rentals, hotel, meals, etc.), will be invoiced and due to be paid monthly. StarRez HR policies mandate that accommodation for all StarRez consultants traveling to customer locations will be at offsite hotels and that all travel arrangements are made directly by the StarRez traveling consultant.

7) Documents Priority:

In the event of a conflict between provisions of this Addendum, its exhibits and attachments, and other previously executed agreements, documents shall be given priority in the following order:

- i. Statements of Work of this Addendum, if present;
- ii. This Addendum document;
- iii. The original Software License and Service Agreement executed between StarRez and **Old Dominion University**;
- iv. Additional Terms & Condition Exhibits of this Addendum, if any;
- v. Other Addendums previously executed between StarRez and **Old Dominion University**.

Signed by Old Dominion University:

Signature: _____

Name: _____

Title: _____

Date: _____

Harry Smithson Jr., CPPO, CUPO, VCCO

Assistant Director

December 17, 2019

LINE ITEMS DETAIL

Service – Items Details	
Code	Description
SE-TCO-R	Consulting & Training - Remote Training & Consulting services delivered remotely using web conferencing tools.
SE-TCO-R	Consulting & Training - Remote Training & Consulting services delivered remotely using web conferencing tools.

Maintenance – Items Details	
Code	Description
MAINTENANCE	Maintenance Fee Annual Maintenance Fee

License – Items Details	
Code	Description
POX-APPOI	PortalX - Appointments Self Selection PortalX Appointments Self Selection. To manage multiple timeslot processes such as: sign-up for Check-In, Move Out Inspections, Employment interviews, and more. Staff can create and manage the appointment timeslots via StarRez Web, and have the option to activate the Portal self-service component for students/residents to select from available appointment timeslots.