

## CONTRACT MODIFICATION AGREEMENT

Date: January 12, 2016

Contract No.: 12-221-0013-KMH – Hosted SaaS for Housing and Residence Life

Modification No.: 5

Issued By: OLD DOMINION UNIVERSITY  
Department of Material Management  
4401 Powhatan Avenue, Suite 111  
Norfolk, VA 23529-0308

Contractor: StarRez, Incorporated

This Contract Modification Agreement is entered into pursuant to Section V. "General Terms and Conditions", Paragraph N. "Changes to the Contract" (page 10), as follows:

### DESCRIPTION OF MODIFICATION:

**WHEREAS**, the parties hereto entered into that certain Residential Housing Management Solution ("RHMS") contract #12-221-0013-KMH dated July 2, 2012, whereby Contractor was granted exclusive rights to provide the required services and licensed software products in accordance with the information and requirements contained in that certain Request for Proposal #12-221-0013-KMH;

**WHEREAS**, to date the Contractor has worked collaboratively with the with the Client to develop implementation and integration requirements, and as necessary appropriate business and operational processes to ensure the successful hosting and use of Contractor's proposed Residential Housing Management Solution;

**WHEREAS**, the Client desires to expand the collaborative effort by increasing the overall efficiency of RHMS through additional application modules and integration services;

**WHEREAS**, the Contractor has the experience, knowledge, and tools to provide the desired modules and integration services;

**WHEREAS**, the parties hereto desire to expand and modify the Agreement and its provisions pursuant to the terms set forth herein;

**WITNESSETH** that Contractor and the Client, in consideration of the mutual covenants, promises and agreements herein contained, agree as follows:

#### **1. Training and Consulting On-Site:**

- a. Three (3) days onsite training and consulting to include:
  - i. Training on the following modules:
    - 1) Accounts module;
    - 2) Reporting; and
    - 3) RCRs

ii. Consulting Services:

- 1) Review of current business processes and identify ways to more effectively and efficiently utilize StarRez features, modules and functions; and
- 2) Assist 'Team' in documenting current business processes.

iii. All documentation that will be provided will be produced during the 3-day onsite visit. If additional documentation is needed after the onsite visit, an additional work order with associated services at an hourly rate of **\$200** will apply.

2. **Terms and Conditions:**

- a. The terms and conditions of current contract and license agreements shall apply to this modification, unless otherwise stated herein, including paragraph 3.c.vi.1) – 4), *Travel and Expenses*.
- b. All travel related expenses (airfare and/or other transportation costs such as taxis or car rentals, hotel, meals, etc.), will be invoiced and due to be paid Net 30 days after receipt of proper invoice.

3. **Pricing:**

- a. Onsite Training and Consulting @ \$1,500 per day (3-days): \$ 4,500.00

4. **Payment Terms:**

- a. One hundred percent (100%) due Net 30 days after receipt of proper invoice.

5. Except for the changes provided herein, all other terms and conditions of the original Agreement remain unchanged and in full force and effect, as originally submitted, negotiated and agreed to between Client and Contractor.

CONTRACTOR:  
StarRez, Incorporated

By: David Meale William Quarta

Title: Vice President

Date: 01/13/2016

CLIENT:  
Old Dominion University

By: Harry R. Smithson, Jr. Harry R. Smithson, Jr., CPPO, VCCO, CUPO

Title: Assistant Director, Procurement Services

Date: 1/12/2016